

How to Check Your Admission Status and Renew Your Annual Admission Fee for the Central District of California

1. Click the Attorney Link on District Court Home Page www.cacd.uscourts.gov

Coronavirus (COVID-19) Guide

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UNITED STATES DISTRICT COURT
Central District of California
Philip S. Gutierrez, Chief Judge
Kiry K. Gray, District Court Executive/Clerk of Court

Search this site

Home Clerk Services E-Filing Judges' Requirements Calendars Accommodations Court Procedures
Newsworthy Contact Us

Attorney Information

Alternative Dispute Resolution (ADR)

Attorney Admissions

Attorney Admissions Search

2. Click the Annual Bar Membership Renewal Hyperlink

Annual Bar Membership Renewal Fee

Attorney Assistance

Attorney Certificates

Attorney Discipline

Capital Habeas

Criminal Justice Act (CJA)

Direct Assignment of Civil Cases to Magistrate Judges Program

Lawyer Representatives

Merit Selection Panel Application

Mileage Rates

[Home](#)

Attorney Practice Information & Resources

For information about admission to the Bar of the Central District of California, please follow the Attorney Admissions link on the left side of this page.

If you are already a member of the Court's Bar and have otherwise been authorized to appear in a case in this district, you should be aware of your obligations to maintain and update your business and contact information, as more fully set forth in **Local Rules 5-4.8.1 and 83-2.4**.

For guidance on updating an attorney's business or contact information, noting an appearance or withdrawal, or requesting the Court's approval of a change in representation, please consider the following.

UPDATING AN ATTORNEY'S BUSINESS OR CONTACT INFORMATION

Attorneys with pending cases:

If you are counsel of record in a case currently pending in this district and you need to update your business or contact information, you must file and serve [Form G-06 \("Notice of Change of Attorney Business or Contact Information"\)](#), in each of your pending cases. Doing so will satisfy your notice obligation under Local Rule 83-2.4. In addition, if you

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[Media](#)

How to Update Your Profile in CM/ECF

Attorneys are required by Local Rule 5-4.8.1 to maintain and update their personal contact information in CM/ECF. Beginning February 18, 2020, updates must be submitted through PACER. For instructions on how to update your profile, see [Updating Your Contact Information](#).

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[Home](#)[Clerk Services](#)[E-Filing](#)[Judges' Requirements](#)[Calendars](#)[Accommodations](#)[Court Procedures](#)[Newsworthy](#)[Contact Us](#)

Attorney Information

[Alternative Dispute Resolution \(ADR\)](#)[Attorney Admissions](#)[Attorney Admissions Search](#)[Civility and Professionalism Guidelines](#)[Annual Bar Membership Renewal Fee](#)[Attorney Assistance](#)[Attorney Certificates](#)[Attorney Discipline](#)[Capital Habeas](#)[Criminal Justice Act \(CJA\)](#)[Direct Assignment of Civil Cases to Magistrate Judges Program](#)[Lawyer Representatives](#)[Merit Selection Panel Application](#)[Mileage Rates](#)[Home](#) » [Attorneys](#)


Annual Bar Membership Renewal Fee

On May 28, 2020, the United States District Court for the Central District of California issued General Order No. 20-07, which instituted an annual renewal fee of \$25 for all members of this Court's Bar. See General Order No. 20-07, available at www.cacd.uscourts.gov/court-procedures/general-orders. Beginning in 2020, this annual renewal fee of \$25 is due on September 1 of each year for all attorneys admitted to the Court's bar before September 1 of the prior year. Click the button below to pay the fee online.

If you already paid your renewal fee, it is not necessary to contact the Court for confirmation. [Click this link to verify your renewal status.](#)

[Renew Online](#)

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